

Privacy Policy According to the GDPR | Doctorate Management

(1) Name and address of the person responsible

The person responsible within the regulations of the GDPR and other national data protection laws of the member states as well as other data protection regulations is:

Universität Bonn
Dekanat der Agrar-, Ernährung- und Ingenieurwissenschaftlichen Fakultät (AEI)
Meckenheimer Allee 174
53115 Bonn
Tel.: +49 (0)228 73 - 2868
E-Mail: aei-dekanatsbuero@uni-bonn.de
Website: <https://www.aei.uni-bonn.de>

(2) Contact details of the data protection officer

Official data protection officer:
datenschutz@uni-bonn.de
Adenauerallee 72-74
53113 Bonn
Tel.: +49 (0)228 73 - 4096

(3) General information on data processing

(3.1) Scope of the processing of personal data

Your personal data will be stored in the CRM system used by the Dean's Office of the AEI to organize and carry out the doctorate management on the basis of: Art. 6 Abs. 1 lit. e DS-GVO i.V.m. § 3 Abs. 1, §§ 67 f. HG NRW oder Art. 6 Abs.1 lit. a DS-GVO.

(3.2) Data erasure and storage duration

The personal data of the data subject will be erased or blocked as soon as the purpose of storage no longer applies or you withdraw your consent, without affecting the lawfulness of processing based on consent before its withdrawal. You can withdraw consent by sending an e-mail to aei-promotionsbuero@ticket.uni-bonn.de. Data may also be stored if this has been provided for by the European or national legislator in EU regulations, laws or other provisions to which the controller is subject. The data will also be blocked or erased if a storage period prescribed by the aforementioned standards expires, unless there is a need for further storage of the data for the conclusion or fulfillment of a contract.

(4) Data categories and collected data

(4.1) Data categories

The following categories of personal data are collected:

- Address and contact details (including telephone numbers and e-mail addresses)
- Personal data (birthday, nationality)
- Data of qualification (high school diploma data, university degree data, other degree data)
- Doctorate management data (deadlines, dates, qualification goals and information, grades)
- University data (function, institute membership, matriculation number, Uni-ID, employment status with regards to Uni Bonn)

(4.2) Collected data

The following data is collected and processed:

Faculty members and external faculty involved (Faculty)

- Name, first name
- Title
- Institute membership
- University membership
- Uni-ID
- Business phone
- Business mail
- Role within the doctorate management
- Review documents/grades
- Notes
- Contact data

Doctoral students

- Name, first name
- Maiden name
- Gender
- Nationality
- Birthday
- Birthplace
- Private contact info
- Private E-Mail
- Private phone/mobile
- Institute membership
- University membership
- Matriculation number
- Uni-ID
- University entrance qualification (degree: date, place)
- Doctoral study qualification (degree: date, grade, place, study program, university)
- First enrollment (country, university)
- Doctorate management data (qualification goal, doctorate field, graduate school membership, requirements, dissertation type, dissertation title, degree)

(4.3) Place of data storage and processing

The above-mentioned data is stored and processed on our own servers within the university network. Access to the data is restricted to the direct persons who are responsible for doctorate management.

(5) Rights

If your personal data is processed, you as the data subject within the meaning of the GDPR have the following rights vis-à-vis the controller:

- Right to receive information
- Right to rectify or erase
- Right to object to processing
- Right to transfer data

You also have the right to complain to a data protection supervisory authority about the processing of your personal data by us.

Landesbeauftragte für Datenschutz und Informationsfreiheit Nordrhein-Westfalen
Kavalleriestr. 2-4
40213 Düsseldorf
Telefon: 0211/38424-0
Fax: 0211/38424-10
E-Mail: poststelle@ldi.nrw.de